

SALE QUESTIONNAIRE



Please complete this form to the best of your knowledge.

LEAD SELLER DETAILS

Title

First Name(s)

Surname

Email Address

Please note most communication will be sent by email

Telephone Number

Is the seller known under any alternative names
e.g. has name changed since birth?

Yes - please provide details below No

Date of Birth

Occupation

National Insurance Number

Address you currently reside at/correspondence address

This will also be the correspondence address for all sellers

SECOND SELLER DETAILS if applicable

If more than two sellers, please let us know so we can provide an additional questionnaire

Title

First Name(s)

Surname

Email Address

Please note most communication will be sent by email

Telephone Number

Is the seller known under any alternative names
e.g. has name changed since birth?

Yes - please provide details below No

Date of Birth

Occupation

National Insurance Number

Address you currently reside at

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SALE DETAILS

Sale Price

£

Price for any contents
if known at this stage

£

Address of Sale Property
including postcode if known

In what capacity are you selling?

- I am the owner
- Power of attorney for Property and Financial Affairs
- Executor
- Other – please provide details below

Is the Property Freehold or Leasehold?

- Freehold
- Leasehold
- Not known

Property Type

- Detached
- Semi-Detached
- Terraced
- Flat
- Maisonette

How is the property currently being used?

- I live in the property
- It is/was buy-to-let and:
• Tenants have already vacated/property is empty
- Tenants are due to vacate on
- Tenants will remain in property following completion
- Other – please provide details below

Do you have any special requirements about the moving date?

- No
- Yes – please provide details below

Do you hold any deeds to the property?

- No
- Yes – please send this by tracked delivery to our registered office

Are you selling with any extra land?

- i.e. adjoining land or the freehold (if your property is leasehold)
No
- Yes - please provide details below

Did TMT act for you when you purchased the Property?

- Yes
- No

Is there a related transaction?

- i.e. related purchase, transfer of equity, remortgage of another property to fund this purchase
No
- Yes - please provide details below

If there is no related purchase, please can you provide a forwarding address below

Is there any connection between the purchaser(s) and seller(s)?

- i.e. family member including spouses of the purchaser/seller or a business connection
No
- Yes - please provide details below

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FINANCIALS

This includes Help to Buy Equity Loans, second mortgages and private charges

Name of Lender	Account Number (required)	Approximate amount owed
		£
		£
		£
		£

A redemption statement is a document issued by your Lender that outlines the financial details required to repay your mortgage (or any private charge) fully. We will request a redemption statement prior to exchange of contracts and completion, and you consent for TMT Legal Services to pay the full amount on your behalf from the sale proceeds. This also includes mortgages that will be ported. Please continue to make mortgage payments up to and including the completion date.

Are you porting your mortgage?

Yes - please provide written confirmation from your Lender that any Early Redemption Charge is not payable

No

ESTATE AGENT DETAILS

Agents Name

Telephone Number

If you are not using an Estate Agent, please confirm how the sale was arranged and how the sale price was agreed.

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NOMINATED BANK ACCOUNT FOR SALE PROCEEDS

We only accept bank accounts with a UK banking licence and have been opened for a period of 12 months.

We run an account verification search before returning any sale proceeds. If the search cannot verify the details provided, we may require a bank statement from you. We will let you know if this is the case.

For attorney sales, please provide the bank details of the Donor.

For probate sales, we recommend an independent bank account separate from the executor's own finances.

Please note any sale proceeds due back to you on completion can take between 1 to 3 working days.

Bank Name

Account Name

Account Number

Sort Code

If there is more than one Seller and a joint bank account is not provided, all Sellers authorise TMT Legal Services to pay into the above nominated account.

ANYTHING ELSE

Please let us know if there is anything else you wish to highlight to us, specific issues with the property or any items agreed for purchase at an additional cost to the purchase price.

Hythe • Southampton • Bitterne • Chandlers Ford • Horsham

TMT Legal Services LLP is a Limited Liability Partnership registered in England and Wales: Registration number OC427224. The registered office is TMT House, 12 The Marsh, Hythe, Southampton, SO45 6AL. VAT Number: 332 3848 07.

We use the term Partner to refer to an appointed Registered Manager. A list of our Registered Managers is open to public inspection at our registered office.

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